



Baltic International Bank

APPLICATION FOR AN IMPORT LETTER OF CREDIT Baltic International Bank SE

1. CLIENT'S DETAILS

Client

(given and family name, personal ID number, date of birth – for private person/ business name, registration number – for legal person)

Account No.

Address

Contact person

Telephone

Private Banker

e-mail

2. BENEFICIARY'S DETAILS

Beneficiary

(given and family name – for private person/ business name – for legal person)

Registered office

Registration number

(registration number or date of registration, registration authority/ personal ID number, date of birth, identification data)

Beneficiary's bank

(name)

(SWIFT or telex number)

(address)

3. LC TERMS AND CONDITIONS

1. LC amount - [32B]

Currency code

Amount in figures

Amount in words

2. Date and place of expiry - [31D]

Date (DDMMYYYY)

Country and/or city/town

3. Percentage LC Amount Tolerance - [39A]

+/-5

+/-10

Other

4. Form of Documentary Credit - [40A]

Irrevocable

Irrevocable Transferable

5. Available with ... - [41A]

(This field identifies the bank with which the credit is available)

Name

SWIFT

Address

6. Payment

At sight

By deferred payment (days after the date)

Other (please indicate)

4. TRANSACTION DETAILS

1. Partial Shipments – [43P]

- Allowed
 Not allowed

2. Transhipment – [44T]

- Allowed
 Not allowed

3. Shipment / dispatch from (country and/or city/town) – [44A]

4. Port of Loading / Airport of Departure (country and/or city/town) – [44E]

5. Port of Discharge/Airport of Destination (country and/or city/town) – [44F]

6. Place of Final Destination – (country and/or city/town) – [44B]

7. Latest Date of Shipment – (DDMMYYYY) [44C]

8. Description of goods and/or services [45A]

(brand name, quantity, price, number and date of the agreement)

9. Delivery Terms – (please specify delivery terms as per Incoterms, e.g. FOB, CIF, DAP (place of delivery) etc.)

10. Confirmation Instructions – [49]

- The requested confirmation party is requested to confirm the credit
 The requested confirmation party may add its confirmation to the credit
 No confirmation is requested

11. Requested Confirmation Party – [58A]

(Bank which is requested to add its confirmation or may add its confirmation)

Name

SWIFT

Address

12. Advice Through Bank – [57A]

(This field identifies the bank, if different from the Receiver, through which the documentary credit is to be advised/confirmed to the beneficiary)

Name

SWIFT

Address

5. DOCUMENTS REQUIRED

Commercial invoice

Original(s) Copy(ies)
(Number) (Number) *(additional description if necessary)*

- | | | | | | |
|--------------------------|----------------------------------|--------------------------|--|-------------|-----------|
| <input type="checkbox"/> | Marine/ Ocean Bills of Lading or | <input type="checkbox"/> | Bills of Lading for Combined/Multimodal Transport Shipment | Original(s) | Copy(ies) |
| <input type="checkbox"/> | Consigned to the buyer | <input type="checkbox"/> | Issued to order of Baltic International Bank SE | (Number) | (Number) |
| <input type="checkbox"/> | | | | | |

(additional description if necessary)

Marked Freight prepaid Freight to be paid at destination Blank endorsement

Memorandum or acknowledgement signed by the Master or First Mate of a ship or other vessel stating that

<input type="checkbox"/> B/L	Original(s)	Copy(ies)
<input type="checkbox"/> Commercial Invoice	Original(s)	Copy(ies)
<input type="checkbox"/> Certificate	Original(s)	Copy(ies)

accompany (nies) the freight being shipped. *(additional description if necessary)*

Airway bill *(Number)* Original(s) *(Number)* Copy(ies)

Consigned to the buyer

Other

CMR waybill *(Number)* Original(s) *(Number)* Copy(ies)

Consigned to the buyer

Other

Railroad waybill *(Number)* Original(s) *(Number)* Copy(ies)

Consigned to the buyer

Other

Containing relevant records made by destination terminal /station customs office

Insurance policies / certificates (full set) *(Number)* Original(s) *(Number)* Copy(ies)

covering all risks of loss or damage to the goods insured and the full value of the goods + 10% issued in favour

of the buyer Baltic International Bank SE

Other

Certificate of Origin *(Number)* Original(s) *(Number)* Copy(ies)

issued by:

the Chamber of Commerce in the consignor's country

the Chamber of Commerce in the manufacturer's country

Other

Certificate of Quality /Analysis *(Number)* Original(s) *(Number)* Copy(ies)

issued by:

Seller

Manufacturer

Other

Certificate of Weight *(Number)* Original(s) *(Number)* Copy(ies)

Packing List *(Number)* Original(s) *(Number)* Copy(ies)

Others (other shipping documents)

6. ADDITIONAL CONDITIONS

Conforming documents must be presented to the nominated bank within
days after the date (DD MM YYYY)

(Number)

If date is different from the date of shipment, please specify relevant event or type of document, from which the period for presentation begins.

7. CHARGES

Baltic International Bank SE charges will be borne by

- Client
 Beneficiary

Beneficiary's bank's charges will be borne by

- Client
 Beneficiary

Correspondent bank's (Confirming bank's) charges will be borne by

- Client
 Beneficiary

8. COLLATERAL FOR THE LETTER OF CREDIT

Financial collateral: Client's funds placed as a zero-interest deposit to secure the letter of credit*

(currency code)

(amount in figures)

(amount in words)

*Maturity of the zero-interest deposit to secure the letter of credit: expiry date + 3 banking days.

- Mortgage
 Commercial pledge
 Other security
 Please make decision on issuing a letter of credit without security

If solely a financial collateral on the Client's or a third party's funds is provided as Security for the Letter of Credit or the security is not provided at all, then by signing this Application the Client and a person who provide the Security for the Client's obligations, confirm that they have thoroughly read the current [General Terms and Conditions for Transactions](#) approved by Baltic International Bank SE, understand them and agree to be bound by them.

By signing this Application, the Client and the person who provide a Security for the Client's obligations (if a financial collateral on the Client's or third party's funds is provided as the Security for the Letter of Credit) establish the financial pledge in favour of the Bank upon the funds indicated in the Application.

The Client and the person who provide a Security for the Client's obligations confirm that all the information submitted in the Application is true and correct and undertake to give, without undue delay, the Bank a written notice of any changes to the information previously provided. By signing the Application, the Client and the person who provide a Security for the Client's obligations authorise Bank's representatives to fact-check the Application and obtain additional information if necessary. The Client and the person who provide a Security for the Client's obligations are aware that the Bank collects and processes the personal data to assess their creditworthiness in order to decide about the provision of the service. Bank acts as the personal data controller and more detailed information on the personal data processing is available at the Bank in person or on the Bank's website [www.bib.eu](#).

The Client and the person who provide a Security for the Client's obligations are aware that the Bank is entitled to provide information to the Bank of Latvia and obtain information therefrom in cases and in the manner laid down by the Credit Registry Rules. The Credit Registry Rules are available on the Bank of Latvia website [www.bank.lv](#).

Under the law of the Republic of Latvia, the applicant may be held criminally liable for submission of false information. The Bank is not obliged to explain the reasons if the Bank decide to refuse the provision of the service.

Date (DD / MM / YYYY)

Clients's full name and signature

SECURITY PROVIDER

Date (DD / MM / YYYY)

Security Provider's full name and signature

Stamp